

# School Redistricting & Reprecincting Guide

Available on [www.sos.state.ia.us](http://www.sos.state.ia.us)



## Important Dates to Remember

**Nov. 15, 2001 – First Day to File.**

**April 30, 2002 – Last Day to File.**

**May 7, 2002 -- Plans must be received -In Secretary of States Office**

**July 1, 2002 – Boundary Changes effective**

The Secretary of State's office has responsibility for approving or rejecting reprecincting plans according to the Code of Iowa. Every school district must file a School Redistricting Worksheet. If the school district does not have director districts, or if the Board determines that no changes are needed **the completed worksheet and a map and description of the boundaries must be filed**, so that the Secretary of State knows that the district is in compliance with applicable laws.

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- **Resolution:** Changes must be adopted by resolution not earlier than November 15, 2001 or later than April 30, 2002 [275.23A(2)]
- **File with Secretary of State.** **Please file as early as possible.** Due to the large number of school districts, the review and approval process will be time-consuming.
- **Failure to file acceptable plan.** If the Board does not adopt a plan by April 30, 2002, that the Secretary of State can approve, the Secretary of State will draw one for you. **If no plan is received by May 7, 2002, the Secretary of State will assume that the school district will not be submitting a plan.** The cost of drawing the plan may be assessed to the school district.
- **File with County Auditors:** After your plan has been approved, file a copy of the new plan with the county auditor of each county containing any part of the school district. [275.23A(3)] **Note:** *The county auditor is legally responsible for determining the location of polling places and how many there will be for each school election.*

*The Secretary of State's office has prepared a guide and worksheet to assist. Copies of the worksheets can be obtained at:*

[www.sos.state.ia.us/elections/elect\\_info.html](http://www.sos.state.ia.us/elections/elect_info.html).